"Nurturing employee wellbeing is the cornerstone of a thriving workplace."

CHECKLIST

mployee Wellbein

Recognise and reward your employees for their contributions to the company and for fostering a culture of wellness.

Develop a list of goals for your company's wellness program. Outline the desired outcomes, the benefits offered, and the delivery methods (e.g., healthcare plans, counselling, gym membership discounts).

Collect employee feedback on wellbeing through surveys and analyse the data to identify organisational needs.

Foster a positive and inclusive environment by encouraging employee engagement and participation in company-wide wellness initiatives.

Promote regular physical activity among employees, such as walking, cycling, or going to the gym.

Offer ergonomic equipment, such as adjustable desks and chairs, to enhance comfort, prevent injuries, and support an inclusive workspace.

Ensure employees can take time off for vacations, parental leave, mental health days, and sick days to support their well-being and work-life balance.

Provide resources and opportunities for employees to manage stress, such as yoga or meditation sessions virtually or in person



Promote a Healthy Work Environment With These Extra Tips

- Maximise access to natural light and outdoor views by incorporating large windows and an open floor plan, enhancing mood, concentration, productivity, and reducing stress and fatigue.
- Support a healthy work-life balance by offering flexible work arrangements and paid time off.
- Conduct regular check-ins with employees to discuss their well-being and provide necessary support.
- Foster a workplace culture where employees can take breaks without guilt.
- Create a safe and supportive work environment where employees feel valued and respected.



Need help revamping your employee wellbeing strategy or organising team-building activities? Contact The Balanced Office today for a tailored workplace wellness approach that enhances morale, fosters collaboration, and supports overall employee well-being!

